

## **Condominium Corporation #1010603**

Annual General Meeting

December 10, 2013

### **Opening:**

The Annual General Meeting of the Condominium Corporation #1010603 (Frontier Business Centre) was called to order at 10:15am on December 10, 2012 in Bay #11, by Hans Eskesen – President.

### **Present:**

Unit #1 – John Penner

Unit #7 – Amy Burchill ( on behalf of John Walsh)

Unit #9 – Cam Paulson (Treasurer)

Unit #10 – Matthew Puzey (Vice President)

Unit #11 – Hans Eskesen (President)

Unit #13 – Don Owens

Unit #14 – Don Owens

Unit #16 - Trudy Bond

Simply Biz – Terra-Lee Behiel

### **A. Old Business**

- a. Special assessment for automatic gate
  - i. Automatic gate has been installed and paid for - no special assessment needed.
  - ii. It comes with a 1 year warranty
  - iii. Sometimes experiences snow build up requiring the power to be reset
  - iv. Set to open at 6:00am
- b. Frontier Car show
  - i. 88 cars participated
  - ii. \$1322 was raised for the poppy fund
  - iii. next year it would be helpful to send out a reminder notice so tenants can vacate the property
  - iv. website: [frontiercarshow.ca](http://frontiercarshow.ca)

### **B. Approval of Minutes**

- a. Dec 10, 2012 AGM
  - i. Even though these minutes were approved by the board at the June 11, 2013 General Board meeting, they need to be approved at a Annual General Meeting by a majority of the tenants. Thus, they were reviewed at this time.
    - a) Hans Eskesen motioned to accept the minutes of the AGM of Dec 10, 2012
    - b) Second by John Penner

### C. New Business

- a. Resignation of current Board
  - a. Nominated by Amy Burchill
  - b. Second by Don Owens
  - c. Approved
- b. Election of New Board Members
  - a. President
    - i. Nominated - Hans Eskesen
    - ii. Motioned by Amy Burchill
    - iii. Hans Eskesen accepts the nomination
    - iv. All Approved
  - b. Vice-President
    - i. Nominated - Matthew Puzey
    - ii. Motioned by Hans Eskesen
    - iii. Matthew Puzey accepts the nomination
    - iv. All Approved
  - c. Treasurer
    - i. Nominated - Cam Paulson
    - ii. Motioned by Hans Eskesen
    - iii. Cam Paulson accepts the nomination
    - iv. All Approved
  - d. Secretary
    - i. Nominated - Trudy Bond
    - ii. Motioned by Hans Eskesen
    - iii. Trudy Bond accepts the nomination
    - iv. All Approved
- c. Items Discussed:
  - Intro of New Tenant
    - Trudy Bond is the new owner of Bay 16. Greenscape Irrigation is no longer a tenant of Frontier Business Park
  - Website
    - New website: [www.frontierplace.ca](http://www.frontierplace.ca)
    - Hans Eskesen will act as webmaster.
    - No tenant emails will be exposed.
  - Snow Removal Contract
    - New contract with Great Escapes Landscaping. They will take care of all landscaping needs both summer and winter.
    - Great escapes landscaping will shovel walk ways and parking lots within 24 hours after snow fall.
    - We may need to change where they pile snow.
    - We will have to have a reliable contractor to remove snow drifts at the rear doors of the building.
      - Motioned by Matthew Puzey
      - Second by John Penner
  - Making Frontier Car Show an Annual Event

- Motioned by Hans Eskesen
  - Second by Amy Burchill
- New Signing Procedures
  - Going forward 2 out of the possible 4 signing authority signatures are required for all cheques. 4 signing authorities include: Hans Eskesen, Matthew Puzey, Cam Paulson, Katherine Hawkins.
- Outside Lights
  - Lights have remained on
  - John Penner from Triquest Services to fix bay 12.
  - We would like to have John (Triquest Services) to investigate a better quality light
    - Motioned by Hans Eskesen
    - Second by Amy Burchill
  - Consensus is to have lights remain on to aid in security
- Parking
  - Hans Eskesen to check with each bay to see if there are any concerns
  - Do we have adequate handicap parking?
  - Each bay has 3 stalls, except end bays have 4.
  - Still issues with trucking company
- Security
  - Cam Paulson has ordered dummy cameras. He will pick up and install
- Location
  - Building address now shows up on goggle maps

**Adjournment:**

Meeting was adjourned at 11:00am. by Hans Eskesen

Minutes submitted by: Terra-Lee Behiel

Approved on: