

Condominium Corporation #1010603
General Board Meeting Minutes
June 1, 2012

Opening:

The General Board Meeting of the Condominium Corporation #1010603 (Frontier Business Centre) was called to order at 10:00am on June 1, 2012 in Bay 7 by Amy Burchill.

Present:

John Walsh – President
Cam Paulson – Treasurer
Matthew Puzey – Secretary
Hans Eskesen – Vice President
Jim Rose – General Board Member
Amy Burchill – Simply Biz

A. Old Business

- a. Matthew Puzey of bay# 10 will be holding his car show on Sunday August 19, 2012.
- b. Approval for the September 27, 2011 Annual General Meeting Minutes.
 - a. All Approved
- c. Report on Condo 101 course handed out by Amy Burchill with a brief review of the course that was taken.
- d. Approval for the April 24, 2012 General Board Meeting Minutes.
 - a. All Approved

B. New Business

- a. Approval of the draft Reserve Fund Study:
 - i. Option one was discussed as an acceptable cash flow
 - ii. Board members will send through email approvals once they have reviewed the draft financials
 - i. UPDATE: as of June 26, 2012 email approvals have been received and Reserve Fund Study was finalized
- b. Approval of the Unaudited February 29, 2012 Financials
 - i. All Approved
 - ii. Send to Auditor
- c. Approval to accept new landscape contact
 - i. Hans presented a quote from Great Escapes Landscaping on a new contract for the year
- d. Electronic Gates
 - i. Hans Presented two quotes on electric gates for the yard and was waiting a third

- ii. Once third quote comes in board to make recommendation to general members and allow them to vote on the quotes
- e. Lowering pipe in parking lot
 - i. Cam from Mat-Son Mechanical will look after this
- f. Water Cannel
 - i. Drainage grate and pipe to help with erosion of south gate entrance
 - ii. Possible done by special assessment
 - iii. Mat-Son Mechanical to measure and price
- g. No Parking Signs
 - i. For along the back fence of the yard to help with keeping drive path clear
 - ii. Hans to get and install
 - iii. All approved
- h. Paving gravel at the south entrance to the yard
 - i. Need to watch for paving deals
- i. Lock Box at yard entrance
 - i. Code has been changed – no one aware of what it is
 - ii. Need a better lock box for gate entrances
- j. Water Usage
 - i. Bay 16 was supplying water to the construction site to the south of the condo
 - ii. Amy to compare water and sewer usage
- k. Board wishes to have a current cash balance at each board meeting.

C. Agenda for Next Meeting

- a. Review and Approve Minutes
- b. Review and recommend electric gate option to General Members
- c. Review and select “No Parking Signs”
- d. Approval for a new landscape contract

Adjournment:

Meeting was adjourned at 11:00am by Amy Burchill. The next board meeting will be held in July with a General Meeting for all members.

Minutes submitted by: Amy Burchill

Approved on: